

Action Items



Racine Unified School District
2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

Board of Education

Board of Education
November 19, 2007

ITEM: Policy Revision: GP-2E(I) Referral Process

PRESENTING: Russell O. Carlsen
William S. Van Atta

DESCRIPTION:

GP-2E

Policy Governance Board Procedures

I. Referral Process

- 1.) ~~Three Board members must agree to a referral before it can be considered for adoption.~~ **A Board member or members who wish to submit a Board referral shall fill out the Board Referral Request Form, Version 1-07, and present it to the Board. Board members will vote on approval of the referral. If approved, the Board will then set the referral prioritization.**
- 2.) The Board must then ascertain from the CEO the time and resources necessary to fulfill the referral. If the CEO is not able to approximate the time and resources necessary to fulfill the referral before the Board meeting, then the CEO must provide an update to the Board at the next meeting.
- 3.) Given the time and resources required, the Board will decide via a majority vote if the referral should be approved.
- 4.) If approved, the Board will decide via an informal vote what priority to give the referral based on the administrative projects currently in cue.

FISCAL NOTE:

RECOMMENDATION: Approval of language revision to Policy GP-2E(I), Referral Process, as presented.

ACTION TAKEN:

Policy Governance Board Procedures

BOARD REFERRAL REQUEST FORM, VERSION 1-07

TOPIC: _____

BOARD MEMBER NAME: _____

SUBMITTED TO BOARD MEEING OF: _____

1. Objective of the topic/conversation:

2. Requirements of the Discussion:

3. Outside resources needed?

4. Questions that will be answered at the end of the session?

5. Decisions that need to be made by the Board.

6. Prioritization – to include potential date for Work Session.

7. Ties to committee work?

8. Board Policy related to.



Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

Board of Education

Board of Education

November 19, 2007

ITEM: Policy Revision: GP-7 (4) Policy Governance Process, Board Committees

PRESENTING: Russell O. Carlsen
William S. Van Atta

DESCRIPTION:

GP-7

Policy Type: Governance Process

Board Committees

4. Audit Committee

a. Purpose/Charge:

- i. Engage an independent auditor to conduct an annual external review of the District's financial condition.
- ii. Review and accept the annual audit report and management letter. The Board also will receive a complete presentation from the auditor.
- iii. Act as the Board's representative to hear any allegations of fraud or other potential violations of statutory financial controls and procedures. Any determination by the committee will be reported to the Board.
- iv. Assume oversight responsibility for the conduct of audits of special District programs, as recommended by the Board, that are considered material in nature and possess material financial exposure. Examples of potential areas of interest include the payroll system and processes, health care provider contracts and payments, and the bus contract and payments, etc.
- v. **Financial Oversight**
 - **To support the work of the Board as that work is defined in GP-6**
 - **Assume responsibility for the monthly financial management reports for approval by the Board**
 - **Report monthly to the Board or as required by the chair.**

FISCAL NOTE:

RECOMMENDATION: Approval of language revision to Policy GP-7 (4) as presented.

ACTION TAKEN:



Racine Unified School District
2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

Board of Education

Board of Education
November 19, 2007

ITEM: Policy Revision: GP-7 (3b) Governance Process, Board Committees

PRESENTING: Russell O. Carlsen
William S. Van Atta

DESCRIPTION:

GP-7

Policy Type: Governance Process

Board Committees

3. Governance Committee

- a. **Purpose/Charge:** To support the work of the Board as that work is defined in GP-3. The specific charge includes the following responsibilities:
- i. Develop formats and processes for Board meeting debriefing and Board self-assessments on a regular and periodic basis. Review and analyze debriefing documents and self-assessments on a regular periodic basis.
 - ii. Maintain a current one-year calendar of Board work to include monitoring of Executive Limitations, Ends, BC/R, and GP policies; Board Development topics; linkages; and all other activities requiring Board time.
 - iii. Assist the Chair in monitoring Board meeting agendas to assure focus primarily on student achievement Ends and then other Board work as defined in GP-3.
 - iv. Review and recommend to the Board for final action all proposed policy amendments.
 - v. Review and recommend to the Board monitoring formats and processes for monitoring of all GP and BCR policies.
 - vi. Compile superintendent summative monitoring data and draft for the Board a recommended summative evaluation document.
 - vii. Coordinate with Board governance consultants who have been retained to support the Board in its work.
- b. **Membership:**
Russell O, Carlsen, Chair
Randall P. Bangs
William S. Van Atta

FISCAL NOTE:

RECOMMENDATION: Approval addition of language as presented to Policy GP-7 (3)(b).

ACTION TAKEN:



Board of Education

Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

Board of Education

November 19, 2007

ITEM: Policy Revision: EL-6 (9)

PRESENTING: Russell O. Carlsen
William S. Van Atta

DESCRIPTION: EL-6

Policy Type: Executive Limitations

Accordingly, the CEO may not:

Financial Administration

9. **a.** Fail to use a competitive bidding procedure for the purchase of all supplies, materials and equipment, and any contracted services except professional services, in the amount of \$25,000 or more.
- b.** ***Fail to use a competitive bidding procedure for professional services in the amount of \$50,000 or more except for replacement positions within the Teaching and Learning Division.***
- c.** ***Execute a contract which includes financial incentives to a third party without Board approval.***

FISCAL NOTE:

RECOMMENDATION: Approval of language revision to EL-6 (9) as presented.

ACTION TAKEN:



Racine Unified School District
2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

Board of Education

Board of Education
November 19, 2007

ITEM: Policy Revision: EL-6 (15)

PRESENTING: Russell O. Carlsen
William S. Van Atta

DESCRIPTION: EL-6

Policy Type: Executive Limitations

Financial Administration

- 15.** ***Fail to publish a financial condition statement annually. Fail to provide the Board with a monthly update of the Statement of Revenue and Expenditures and Balance Sheet depicting month and year-to-date financial activity as well as a financial condition statement annually.***

FISCAL NOTE:

RECOMMENDATION: Approval of language revision to Policy EL-6 (15) as presented.

ACTION TAKEN:



Board of Education

Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

**Board of Education
November 19, 2007**

ITEM: Policy Revision: EL-7 Executive Limitations, Asset Protection

PRESENTING: Russell O. Carlsen
William S. Van Atta

DESCRIPTION:

EL-7

Policy Type: Executive Limitations

Asset Protection

The CEO shall not allow assets to be unprotected, inadequately maintained, inappropriately used or unnecessarily risked.

Accordingly, the CEO may not:

- 12. Sign or allow a subordinate to sign any contract for which the language of said contract has not been reviewed and approved by legal counsel.**
- 13. Execute or allow a subordinate to execute a contract encumbering Racine Unified School District for \$100,000 or more, without Board approval of said contract.**

FISCAL NOTE:

RECOMMENDATION: Approval of language revision to Policy EL-7, Asset Protection, as presented.

ACTION TAKEN:



2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

**Board of Education
November 19, 2007**

ITEM: Policy Revision: GP-8(E) Annual Planning and Monitoring Calendar

PRESENTING: Russell O. Carlsen
William S. Van Atta

DESCRIPTION: See attached calendar

FISCAL NOTE:

RECOMMENDATION: Approval update of Annual Planning and Monitoring Calendar as presented.

ACTION TAKEN:

**Racine Unified School District Board of Education
Annual Planning and Monitoring Agenda 2007**

MONTH	GP	BCR	EL	ENDS	LINKAGE	BOARD DEVELOPMENT	!
JAN	GP-3(2); GP-9(c); GP-9(3)		3. Present action plan for EL 7.		NAACP Listening Session		WA
FEB			10		• Legislative Committee; • Listening Session		NW Ref
MAR	•1,2,3,12 (includes remonitoring of 3,3, 3.5, 3.7); •remonitor GP-2(1)		1		E-2 Science		Asp
APRIL			2				
MAY	5,6,7		8,12		E-2 Language Arts/Writing (R/I/)		WK
JUN	9,10,11		5 and 6 (Internal)				
JULY	Remonitor 2.4 and 2.5 (2nd meeting)		13				
AUG			9 (Remonitor 2006 9.1, 9.2 also)				
SEPT			7 (Remonitor 7.4 from 2006 also)		Comm Plan apprvd-Impl. in Oct		Ann
OCT			4		•Annual E-2 (M) Reading & Math; •E-2 Arts (R/I/) and E-2 P.E. (R/I/)	•Restricting Update; •NWEA MAP Data Analysis (McNulty)	Asp
NOV			11		E-4 Global Citizenship (R/I/)	•Facilities Update; •Referendum/Financial Stability; •Special Ed Update	NW Ref
DEC	4,8	1,2,3,4,5			E-5 Life Skills (R/I/) •E-2 Social Studies (R/I/) and E-2 Technology (R/I/); •E-3 Workplace Skills (R/I/)	•Sp Ed Update	Asp Inse star
TBD						*Spring-Sp Ed Update	

LEGEND: RI - Reasonable Interpretation / I - Initiators / B - Baseline Current Performance / T - Targets / M - Monitor

Revised: November 19, 2007

Policy Type: Governance Process

**Racine Unified School District Board of Education
Annual Planning and Monitoring Agenda 2008**

GP	BCR	EL	ENDSL	LINKAGE	BOARD DEVELOPMENT	OTHER BUSINESS				
JAN										
FEB										
MAR										

- Legend:
- RI Reasonable Interpretation
 - I Indicators
 - B Baseline current performance
 - T Targets
 - M Monitor

Revised: October 25, 2007

Board Consent Agenda

RACINE UNIFIED SCHOOL DISTRICT

OFFICIAL PROCEEDINGS

Tony Baumgardt, President

Gretchen L. Warner, Clerk

Racine, Wisconsin

October 29, 2007

Public Hearing on 2007-2008 Budget

A public hearing on the 2007-2008 budget was called to order by Mr. Baumgardt at 5:31 p.m.

a. Presentation of the Proposed 2007-2008 Budget

David Hazen, Chief Financial Office, and Roger Dickson, Financial Consultant, presented the 2007-2008 Budget and answered questions from the Board and public.

b. Opportunity for the Public to Speak on the Proposed 2007-2008 Budget

Members of the public asked questions and spoke at the hearing including:

Pete Knotek

1201 West Blvd

Racine, WI 53405

Spoke regarding the budget

Jim Morrison

620 North Street

Racine, WI 53402

Spoke regarding the budget

The Board of Education of the Racine Unified School District of Racine County Wisconsin, was called to order at 6:30 p.m. Monday, October 29, 2007, with the following members present: Randall P. Bangs, Tony Baumgardt, Russell O. Carlsen, Brian Dey, Julie L. McKenna, Don J. Nielsen, Gretchen L. Warner, William S. Van Atta. Absent: Susan F. Kutz.

Also present: Steve Hejnal, Executive Director, Human Resources; Marguerite Vanden Wyngaard, Chief Academic Officer; David Hazen, Chief Financial Officer; Roger Dickson, Financial Consultant and Darlene Gallup, Recording Secretary.

3. ADOPT AGENDA

Mr. Van Atta moved; Mr. Dey seconded, to approve the agenda. Ayes – 8 (Bangs, Baumgardt, Carlsen, Dey, McKenna, Nielsen, Warner, Van Atta). Noes – 0. Absent – 1 (Kutz).

Dr. Carlsen moved; Dr. Warner seconded, to amend the motion to have item 7(f), Discuss and Decide: Audit Committee Recommendation for Part-Time Legal Counsel, removed from the agenda. Ayes – 2 (Carlsen, Warner). Noes – 6 (Bangs, Baumgardt, Dey, McKenna, Nielsen, Van Atta). Absent – 1 (Kutz). Motion failed.

4. RECOGNITIONS

There were no recognitions this evening.

5. BOARD MEMBER REMARKS

There were no remarks made.

6. PUBLIC COMMENTS

Cathy Stefke 6737 W Washington Avenue Milwaukee, WI 53214	Spoke regarding special education.
Jim Morrison 620 North Street Racine, WI 53402	Spoke regarding schools
Michelle Olley 1414 Villa Street Racine, WI 53403	Spoke regarding redistricting
Earl Christianson 4200 W Knollwood Drive Racine, WI 53403	Spoke regarding schools
Stella Young 4522 Leslie Ann Lane Racine, WI 53403	Spoke regarding redistricting
Qyla Person 1619 Grange Avenue Racine, WI 53405	Spoke regarding special education
Sandy Engel 1220 Mound Avenue Racine, WI 53404	Spoke regarding special education
Debra Chiappetta and Alexandria Mason No address given	Spoke regarding librarians
Karen Weber 5610 Castleton Racine, WI 53406	Spoke regarding library issues
Laura Kirchoff-Liedtke 3800 Sheridan Road Racine, WI 53406	Spoke regarding special education

7. ACTION ITEMS

a. Adopt 2007-2008 Budget

Dr. Carlsen moved; Mr. Van Atta seconded to accept the 2007-2008 budget with the added amendment. Ayes – 8 (Bangs, Baumgardt, Carlsen, Dey, McKenna, Nielsen, Van Atta, Warner). Noes – 0. Absent -1 (Kutz).

Mrs. McKenna moved; Mr. Dey seconded to amend the motion to add that the chief financial officer review the contingency fund and report back at the Board business meeting in December, 2007 as to whether the status of the financial position at that time would allow adding recommendations from administration for Teaching and Learning's use of those funds for special education classroom assistants and librarians. Ayes – 8 (Bangs, Baumgardt, Carlsen, Dey, McKenna, Nielsen, Van Atta, Warner). Noes – 0. Absent -1 (Kutz).

b. Certify Tax Levy for General Fund and Capital Expansion Fund

1) Resolved by the School Board of the Racine Unified School District that an amount of

\$600,000 be levied on all property, real and personal, within the bounds of the Racine Unified School District, for the purpose of financing current and future capital expenditures related to buildings and building sites. This action will create the capital expansion fund.

- 2) Resolved by the School Board of the Racine Unified School District that an amount of \$63,235,955 be levied on all property, real and personal, within the bounds of the Racine Unified School District, for the purpose of operating the school district, including, but not limited to, maintaining buildings and sites, operating and maintaining transportation vehicles, discharge of debts and liabilities, repay bond indebtedness, and operate a recreation program.

The above resolutions will result in a total tax levy of \$63,835,955.

Mr. Dey moved; Dr. Carlsen seconded to certify the property tax levy in an amount of \$63,835,955, including \$600,000 for a Capital Expansion Fund, item 7(b), as presented. Ayes – 8 (Bangs, Baumgardt, Carlsen, Dey, McKenna, Nielsen, Van Atta, Warner). Noes – 0. Absent -1 (Kutz).

c. Discuss and Decide: Redistricting Philosophy – Values and Next Steps

Dr. Warner moved; Mr. Nielsen seconded for the creation of a broad-based community committee on redistricting and related issues including facilities, grade configuration and educational delivery to examine work done and data collected so far including demographic profiles, growth projections and successful models used in comparable districts and come back to this Board with recommendations by a date certain. The committee should be led by Dr. Jack Parker and should include Board members, key staff and a broad-based group of community stakeholders representative of the diversity in our district. Ayes – 6 (Baumgardt, Carlsen, McKenna, Nielsen, Van Atta, Warner). Noes – 2 (Bangs, Dey). Absent -1 (Kutz).

Mrs. McKenna moved; Mr. Dey seconded to amend the motion to direct administration to no longer balance the schools based on race but rather some other formula they determine fit. This motion to amend was retracted by Mrs. McKenna. Mr. Dey agreed.

Mrs. McKenna moved; Mr. Dey seconded to instruct administration to stop using race as a factor for rebalancing the district until after the Board makes further decisions on the redistricting policy as to what criteria is needed for those decisions including those concerns and issues discussed at this meeting. Ayes – 7 (Bangs, Baumgardt, Dey, McKenna, Nielsen, Van Atta, Warner). Noes – 1 (Carlsen). Absent – 1 (Kutz).

Mr. Nielsen called the question. There was no objection.

d. Discuss and Approve: RFP for Superintendent Search, Search Firm Recipient List and Superintendent Search Timeline

Mrs. McKenna moved; Dr. Warner seconded to approve the RFP (Request For Proposal), the Superintendent Search Timeline and Search Firm Recipient List for the superintendent search as presented including Mr. Bang's amendments for additions to the RFP language. Ayes – 8 (Bangs, Baumgardt, Carlsen, Dey, McKenna, Nielsen, Van Atta, Warner). Noes – 0. Absent -1 (Kutz).

Mr. Bangs moved; Mr. Dey seconded to amend the motion, without objection, for Mr. Hejnal to include language in the RFP for the criteria and evaluation of proposals as number 8 under Evaluation of Proposals, referencing the post-hire performance of placements.

Mr. Bangs moved; Mr. Nielsen seconded, without objection, to amend the motion to have Mr. Hejnal include language within the RFP process asking the potential search firms what process was used to assess talent.

Mr. Bangs moved; Mr. Dey seconded, without objection, to amend the motion to have Mr. Hejnal include language within the reference section of the RFP asking firms to provide references for the last 10 clients they have placed and identify which have been successful and unsuccessful.

e. Discuss and Decide: Audit Committee Role with Monthly Financial Analysis

Mr. Van Atta moved; Dr. Warner seconded to refer to the Policy Governance Committee incorporating language to Policy Governance stating the duties of the Audit Committee include reviewing all monthly financial statements as presented by administration and this be brought back to the Board for approval at the next business meeting. All were in favor.

f. Discuss and Decide: Audit Committee Recommendation for Part-Time Legal Counsel

Mr. Van Atta moved; Dr. Warner seconded for the chief financial officer to report to the Board at the next business meeting on the internal and external legal expenditures for the past three years. All in favor.

Mr. Bangs offered a friendly amendment with no objections, to include in the motion: Administration will investigate legal counsel practices in other districts within the state and forward that information to the Governance Committee who will in turn craft policy revisions that speak to legal representation and issues, define what the scope of duties would be for a lawyer and define how that reporting relationship would work.

8. MONITORING REPORTS

a. Results (Ends)

1. E-2 Reading and Math

Dr. Warner moved; Dr. Carlsen seconded, to approve the E-2 Reading and Math monitoring report as presented and certify that reasonable progress has been made. Dr. Warner withdrew her motion. Dr. Carlsen was in favor of the withdrawal.

Mr. Bangs made a modified motion; Mr. Dey seconded, to accept the E-2 Reading and Math monitoring report as presented, but while the Board can't certify that reasonable progress was made in reaching all the defined targets, we commend the Teaching and Learning Division and acknowledge progress is taking place. All were in favor.

Mrs. McKenna moved; Mr. Nielsen seconded to incorporate into next year's monitoring of E-2 Reading and Math the hybrid success index model and virtual comparison group index model into the analysis. Ayes – 8 (Bangs, Baumgardt, Carlsen, Dey, McKenna, Nielsen, Warner, Van Atta). Noes – 0. Absent – 1 (Kutz)

Mr. Bangs moved; Mr. Nielsen seconded that, in the future, the report include a cohort analysis instead of a grade to grade analysis. All were in favor.

Mr. Bangs moved; Mrs. McKenna seconded, for administration to include in the NWEA MAP data the quartile information and that administration do a subsequent analysis of the top quartile for reading to determine where in that quartile the district is not meeting the needs of students. Ayes – 3 (Bangs, McKenna, Nielsen). Noes – 5 (Baumgardt, Carlsen, Dey, Van Atta, Warner). Absent – 1 (Kutz)

Mr. Bangs moved; Mr. Nielsen seconded to ask administration to determine whether one English Language Learner model approach is better than the other or if they are equally affective. Ayes – 6 (Bangs, Carlsen, Dey, McKenna, Nielsen, Van Atta). Noes – 2 (Baumgardt, Warner). Absent – 2 (Kutz).

b. Operations Performance (EL)

None

c. Board Performance (GP)

None

9. BOARD DEVELOPMENT

None

10. REPORT OF BOARD COMMITTEES

- a. Home Team Meeting Update
- b. Audit
- c. Legislative
- d. Policy Governance
- e. Communications
- f. Search

Committee reports were not given this evening.

11. BOARD CONSENT AGENDA

- a. Minutes of the Board Meetings of September 17 and 24, 2007
- b. Minutes of Special Board Meetings of September 17, October 1 and 8, 2007
- c. Minutes of Work Sessions of September 24, October 8 and October 22, 2007 (Attachment A, B, C)
- d. Minutes of Search Committee Meeting of September 18, 21 and October 15, 2007 (Attachment D, E, F)
- e. Minutes of Audit Committee Meeting of July 31, and October 1, 2007 (Attachment G, H)

Dr. Carlsen moved; Mr. Dey seconded to approve Board Consent Agenda items 11a-e as presented. Without objection the items were unanimously approved.

12. RECEIVE AND FILE

- a. Incidents by Students to Staff for September 2007
Without objection this item was received and filed.

13. CEO CONSENT AGENDA

- a. Personnel Changes
- b. Overnight Field Trips
- c. Disbursements and Receipts-September 2007
- d. Youth Options-Semester 2, Spring 2008

Mr. Nielsen moved; Mr. Dey seconded to approve the CEO Consent Agenda Items 13(a-d). Ayes – 8 (Bangs, Baumgardt, Carlsen, Dey, McKenna, Nielsen, Warner, Van Atta). Noes – 1 (Bangs).

14. REFERRALS

Mr. Bangs asked that the Governance Committee review the calendar for timing of Ends monitoring reports and targets.

15. BOARD DEBRIEFING OF THIS EVENING'S MEETING

Darlene Gallup collected the debriefing forms.

16. ADJOURN TO EXECUTIVE SESSION

Mr. Bangs moved; Mr. Nielsen seconded to adjourn to Executive Session per Wisconsin Statute 119.85(f) to consider Student Expulsions and Student Suspensions. Hearing no objections, the meeting was adjourned at 10:56 p.m.

EXECUTIVE SESSION

The Board of Education Executive Session was called to order at 11 p.m. on Monday, October 29, 2007, with the following members present: Randy Bangs, Tony Baumgardt, Russell Carlsen, Brian Dey, Julie McKenna, Don Nielsen, Gretchen Warner and Bill VanAtta. Absent: Susan F. Kutz. Also present: Jackson Parker, Interim Superintendent of Schools and Darlene Gallup, Recording Secretary.

- a. Student Expulsions
- b. Student Suspensions

The Student Expulsions and Suspensions were unanimously approved as presented.

Mr. Van Atta moved; Mr. Dey seconded, and with no objection heard, Executive Session was adjourned at 11:03 p.m.

Signed: _____
Gretchen L. Warner, Clerk

Signed: _____
Jackson Parker, Secretary



Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

**ATTACHMENT A
Board of Education**

**RACINE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

**WORK SESSION
SEPTEMBER 24, 2007**

A work session of the Board of Education of the Racine Unified School District of Racine County, Wisconsin was called to order by Mr. Baumgardt, at 5:02 p.m. on Monday, September 24, 2007.

Virtual Comparison Group Data

Dr. Miller introduced Dr. Cronin, Research Specialist, NWEA, (Northwest Evaluation Association), who presented an overview of Virtual Comparison Groups via telephone conference. Handouts and a visual presentation were used to help assist those in attendance in following along with Dr. Cronin’s presentation.

The first part of Dr. Cronin’s presentation was on the need for a broad performance focus rather than on smaller or sub-segments of the numbers of student performance data. The second portion focused on understanding Virtual Comparison Groups.

Dr. Cronin answered questions from Board members.

Adjourn

Dr. Carlsen moved; Mr. Nielsen; seconded, and without objection, the work session was adjourned at 6:15 p.m. to Executive Session.

Also present:

Marguerite Vanden Wyngaard, Chief Academic Officer
Darlene Gallup, Recording Secretary

Respectfully submitted,

Randall P. Bangs

Tony Baumgardt
Russell O. Carlsen
Brian Dey
Susan F. Kutz
Julie L. McKenna
Don Nielsen
William S. Van Atta
Gretchen L. Warner
Randall P. Bangs



Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

**ATTACHMENT B
Board of Education**

**RACINE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

**WORK SESSION
OCTOBER 8, 2007**

MINUTES

A work session of the Board of Education of the Racine Unified School District of Racine County, Wisconsin was called to order by Mr. Baumgardt, at 7:05 p.m. on Monday, October 8, 2007.

Update and Discussion on Redistricting

Mr. Lindem provided information and answered questions regarding redistricting. A PowerPoint presentation and a handout entitled, "Redistricting Scenario Comparison," were used to give a history of the District's redistricting and the redistricting scenario options.

Dr. Vanden Wyngaard said, whichever scenario is chosen, there are things that Teaching and Learning can do to assist students with those changes to help make it work.

Board members discussed redistricting philosophies and next steps. Dr. Vanden Wyngaard recommended conversations with the public be facilitated by someone who is qualified to conduct those possibly difficult conversations. Consensus of the majority of those present was for Mr. Baumgardt to place redistricting on the October 29, 2007, Board meeting agenda for decision on a philosophy and consideration of how to move forward in meeting the needs of the community by addressing questions on variables including transportation, bell times, special education, etc.

Adjourn

Mr. Bangs moved, Mr. Dey seconded, and without objection, the work session was adjourned at 9:31 p.m.

Also present:	Respectfully submitted,
Marguerite Vanden Wyngaard, Chief Academic Officer	Randall P. Bangs
Mark Lindem, Chief Operations Officer	Tony Baumgardt
David J. Hazen, Interim Chief Financial Officer	Russell O. Carlsen
Darlene Gallup, Recording Secretary	Brian Dey
	Susan F. Kutz
	Julie L. McKenna
	Don Nielsen

	William S. Van Atta (absent)
	Gretchen L. Warner (arrived at 7:09 pm. and left at 8:35 p.m.)



Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

ATTACHMENT C Board of Education

RACINE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

WORK SESSION
OCTOBER 22, 2007

MINUTES

A work session of the Board of Education of the Racine Unified School District of Racine County, Wisconsin was called to order by Tony Baumgardt, at 7:09 p.m. on Monday, October 22, 2007.

E-2 Reading and Mathematics Monitoring Report

Mr. Weiss distributed handouts ("Reading Upper Quartile Strategies," "Monitoring Report Policy E-2 Reading," "Monitoring Report Policy E-2 Mathematics," and "Academic and Support Services Teaching and Learning Division,"). He presented information and answered questions on E-2 Reading and Mathematics. Presentation and discussion points included:

Reading

- WKCE comparison data
- Efforts for Alignment to State Standards and Best Practices
- Classroom target setting and awareness
- New English curriculum for Grades 6-8 with a solid alignment to Wisconsin State Standards
- Value of side-by-side comparison views, virtual growth and hybrid models
- Samples of growth areas and areas needing to be addressed
- Potential for ACT and MAP test score correlation in the future
- Need for parents to understand issues of student testing-taking pressure
- Request by Board members to include in the data presented the number of students taking the ACT
- Median scores are increasing; African American scores are up as much as 6%; teachers' anecdotal responses to the testing has been very positive
- Establishing a method for setting targets
- Teacher instruction on strategies for integrating the data into the classroom/curriculum

Mathematics

- WKCE comparison data (general trend - elementary students are performing better across the board)
- Concern - Grade 10 scores have gone down (motivation is a big issue)
- Possible consideration in the future for NWEA/WKCE testing to be a high school exit exam/requirement
- Effects on test scores and failure rates - grade configuration/transition/model of instruction/class size
- Sample high point - one of largest increases was a math spike in 9th Grade - 10% increase

Mrs. McKenna will make a motion at the October 29, 2007, Board meeting for virtual comparison data being provided in succeeding years.

Discussions followed on methods to translate the positive growth and the target data information out to the public and incentives for graduation through scholarships, associate degrees and certificates, etc.

Board members were asked to bring their brief comments regarding the E-2 Reading and Mathematics document to the October 29, 2007, Board meeting.

Adjourn

Without objection, the work session was adjourned at 8:36 p.m.

Also present:	Respectfully submitted,
Marguerite Vanden Wyngaard, Chief Academic Officer	Tony Baumgardt
Jeff Weiss, Director, Curriculum and Instruction	Brian Dey
Darlene Gallup, Recording Secretary	Susan F. Kutz
	Julie L. McKenna
	Don Nielsen
	William S. Van Atta
	Gretchen L. Warner
	Russell O. Carlsen (Arrived at 7:14 p.m.)
	Randall P. Bangs (Absent)



Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

ATTACHMENT D

Board of Education

BOARD OF EDUCATION

EXECUTIVE SEARCH COMMITTEE

SEPTEMBER 18, 2007

5:30 p.m.

Support Services Hearing Room

Call to Order

The meeting was called to order by Susan F. Kutz at 5:36 p.m. The following members were present: Brian Dey, Susan F. Kutz, Julie L. McKenna, Don J. Nielsen, and Gretchen L. Warner.

Mr. Nielsen moved; Dr. Warner seconded to adjourn to Executive Session to consider candidates for the Interim/Permanent Chief Financial Officer position [Wis. Stats 19.85 (1)(c)]

The status of candidates for the Interim/Permanent CFO position was reviewed by Ms. Kutz, who had spoken with the remaining candidates by phone. Committee members were provided with the current CFO position description and salary scale. Consensus of the committee was to contact the top candidate via speaker phone to discuss with him the current situation and the committee's desire to meet with him personally as soon as possible. It was determined that the candidate would be available to meet with the committee at 4:30 pm on Friday, September 21.

Mr. Nielsen moved; Dr. Warner seconded to adjourn the meeting at 6:47 p.m.

Respectfully submitted:

Brian Dey

Susan F. Kutz (Chair)

Julie L. McKenna

Don J. Nielsen

Gretchen L. Warner

Tony Baumgardt, Ex-Officio

This committee has five members. Additionally, other Board members (not members of the Committee) may attend. If five or more Board members are in attendance the provisions of Section 19.82 (2) Wis. Stats. would apply. It states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purpose of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that five members of the Committee or five or more of the Board of Education actually attend, this meeting may be rebuttably presumed to be a "meeting" of the Board of Education within the meaning of Wisconsin's open meeting law. Nevertheless, only the Committee's agenda will be discussed. Only Committee members will vote. No Board action will occur.

Any actions by the Committee will not be actions of the Board. All Committee recommendations will be brought to the full Board.



Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

ATTACHMENT E

Board of Education

BOARD OF EDUCATION

EXECUTIVE SEARCH COMMITTEE

SEPTEMBER 21, 2007

4:30 p.m.

Support Services Hearing Room

Call to Order

The meeting was called to order by Susan F. Kutz at 4:36 p.m. The following members were present: Tony Baumgardt, Susan F. Kutz, Julie L. McKenna, Don J. Nielsen, and Gretchen L. Warner. Also present: Board member Russell O. Carlsen and candidate for Interim/Permanent Chief Financial Officer David Hazen.

Dr. Warner moved; Ms. Nielsen seconded to approve the minutes from the September 12, 2007 Executive Search Committee meeting.

Mr. Nielsen moved; Dr. Warner seconded to adjourn to Executive Session to interview Mr. Hazen for the Interim/Permanent Chief Financial Officer position [Wis. Stats 19.85 (1)(c)]

Mr. Hazen was provided with the current CFO position description and salary scale. Members of the committee discussed with him the background of the search process; the relationship he would be expected to have with staff members of PBCG; expectations for duties and goals in the position; and reporting relationships. Mr. Hazen's salary, contract and benefits needs were also discussed.

Dr. Carlsen left the meeting at 5:10 p.m.

Consensus of the committee was that Mr. Hazen met all requirements for the position and that the committee would recommend him to the full Board for approval during the Monday, September 24 business meeting. It was determined that the candidate would be available to start in the position on October 1.

Mr. Nielsen moved; Dr. Warner seconded to adjourn the meeting at 6:02 p.m.

Respectfully submitted:
Brian Dey
Susan F. Kutz (Chair)
Julie L. McKenna

Don J. Nielsen
Gretchen L. Warner
Tony Baumgardt, Ex-Officio

This committee has five members. Additionally, other Board members (not members of the Committee) may attend. If five or more Board members are in attendance the provisions of Section 19.82 (2) Wis. Stats. would apply. It states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purpose of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that five members of the Committee or five or more of the Board of Education actually attend, this meeting may be rebuttably presumed to be a "meeting" of the Board of Education within the meaning of Wisconsin's open meeting law. Nevertheless, only the Committee's agenda will be discussed. Only Committee members will vote. No Board action will occur.

Any actions by the Committee will not be actions of the Board. All Committee recommendations will be brought to the full Board.



Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

ATTACHMENT F

Board of Education

BOARD OF EDUCATION

EXECUTIVE SEARCH COMMITTEE

OCTOBER 15, 2007

5:15 p.m.

Board Room

Call to Order

The meeting was called to order by Susan F. Kutz at 5:25 p.m. The following members were present: Don J. Nielsen, Brian Dey, Susan Kutz, and Julie McKenna. Also present: Jack Parker, Interim Superintendent; Steve Hejnal, Executive Director, Human Resources; and Darlene Gallup, Executive Assistant. Absent: Gretchen Warner. Tony Baumgardt (arrived at 6:06 p.m.). Dr. Carlsen arrived at 6:14 p.m. and left at 6:23 p.m.).

Approval of September 18 and 21, 2007, Committee Minutes

Mr. Dey moved; Mr. Nielsen seconded, and with no objection, the minutes from the September 18 and 21, 2007, Executive Search Committee meetings were approved.

Develop Superintendent Search Plan and Timeline

Consensus of those present was for the consultants to incorporate a timeline into their RFP (Request for Proposal). Mrs. Kutz said a firm selection should be completed by November 21, 2007.

Discuss and Develop RFP Process and Contents

(Mr. Baumgardt arrived at 6:06 p.m.; Dr. Carlsen arrived at 6:14 and left at 6:23 p.m.)

Committee members and others present talked about what is pertinent and what are the needed adjustments in the introduction, description of RUSD, scope of work, evaluation of proposals, instruction for submission of proposals, consultant background data, consultant's experience, work plan, cost, references, additional information, consultant's intent to respond, consultant's questions and clarifications and proposal condition.

Mr. Hejnal will be the designated receptor of the RFPs and notices of intents to respond. He will also be the point person for consultant questions and clarifications. He will have a shared folder created for Board members to access these materials for review.

Mrs. Kutz will bring the RFP process and contents back to committee on October 22, 2007. The committee decided to remove the timeline from the RFP and instead present

the timeline to the Board as its work plan. The RFP and timeline will be voted on by the entire Board at the October 29, 2007 business meeting.

Mr. Baumgardt agreed to facilitate the scoring of the RFPs.

Discuss Search Firms and WASB Superintendent Search Proposal

The list of potential superintendent search firms was reviewed and edited.

Discuss Next Meeting Dates

Consensus was for this committee to meet again at 5:15 p.m. on October 22, 2007.

Public Comments

There were no comments from the public.

Adjourn

Mrs. McKenna moved; Mr. Dey seconded to adjourn, and without objection, the meeting was adjourned at 7:17 p.m.

Respectfully submitted:
Brian Dey
Susan F. Kutz (Chair)
Julie L. McKenna
Don J. Nielsen
Gretchen L. Warner
Tony Baumgardt, Ex-Officio

This committee has five members. Additionally, other Board members (not members of the Committee) may attend. If five or more Board members are in attendance the provisions of Section 19.82 (2) Wis. Stats. would apply. It states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purpose of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that five members of the Committee or five or more of the Board of Education actually attend, this meeting may be rebuttably presumed to be a "meeting" of the Board of Education within the meaning of Wisconsin's open meeting law. Nevertheless, only the Committee's agenda will be discussed. Only Committee members will vote. No Board action will occur.

Any actions by the Committee will not be actions of the Board. All Committee recommendations will be brought to the full Board.



Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

BOARD OF EDUCATION
AUDIT COMMITTEE

Tuesday, July 31, 2007

5:15 p.m.

Board Room

MINUTES

Call to Order

The Audit Committee meeting of Tuesday, July 31, 2007, was called to order at 5:15 p.m. Members Present: Don Nielsen, Brian Dey and Julie McKenna, Tony Baumgardt, Russell Carlsen (arrived at 5:21 p.m.). Also present: Darlene Gallup, Recording Secretary.

Approve Minutes of June 15, and 18, 2007 Audit Committee Meetings

Mr. Dey moved; Mrs. McKenna seconded to approve the minutes of the June 15 and 18, 2007, Audit Committee meetings. The vote was unanimous.

Progress Update

Mr. Nielsen reviewed his recent conversation with attorney Chris Ware of Reinhart Boerner Van Deuren law firm. At this time, a written report (data collection) will be available for an open Board meeting scheduled for August 20, 2007. At present, the cost of services of Deloitte & Touche totals \$185,000 (\$15,000 under the approximated budget). Mr. Nielsen said the Board needs to look at whether a phase II is needed and where it wants to go from here. It was recommended that the Board have the opportunity to review the findings in closed session before it is shared with the public at the August 20, 2007, open meeting.

Dr. Carlsen arrived at 5:21 p.m.

Mr. Nielsen said the emphasis so far has been on the consulting group's interaction with the District. It was noted that, on the list of items for the audit to look at, was reviewing consultants for the last two years. At this point, focus has been on the Public Business Consulting Group (PBCG) only. This is the Phase I focus.

Discussion followed on the degree of discussion that may need to happen in executive session depending on the outcome of the findings. Consensus of those present was to announce in open session if the findings merit no further action.

Mrs. McKenna moved; Mr. Dey seconded, and with no objections, the Audit Committee was scheduled to meet at 5 p.m. on August 20, 2007.

Mrs. McKenna moved; Mr. Dey seconded for discussion and possible action on the audit to be included on the agenda for the Board's regular business meeting on August 20, 2007. The vote was unanimous.

Adjourn

Mr. Dey moved; Mrs. McKenna seconded to adjourn. Without objection, the meeting was adjourned at a 5:35 p.m.

Respectfully submitted:
Don Nielsen, Chair
Brian Dey
Julie McKenna
Tony Baumgardt, Ex-Officio

Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

**BOARD OF EDUCATION
AUDIT COMMITTEE**

**Monday, October 1, 2007
5 p.m.
Board Room**

MINUTES

Call to Order

The Audit Committee meeting of Monday, October 1, 2007, was called to order at 5 p.m. Members Present: Don Nielsen, Brian Dey, Julie McKenna, Randy Bangs and Tony Baumgardt. Also present: Jack Parker, Interim Superintendent and David Hazen, Chief Financial Officer.

Adjourn to Executive Session per Wisconsin Statute 19.85(1)(e)(f) to discuss the possibility of Phase II of Investigation

Mr. Dey moved; Mrs. McKenna seconded to adjourn to Executive Session per Wisconsin Statute 19.85(1)(e)(f) to discuss the possibility of Phase II of Investigation.

The Audit Committee updated Interim Superintendent, Jack Parker, and Chief Financial Officer, David Hazen on the current status of the ongoing contract renegotiations with Public Business Consulting Group, Inc. (PBCG). The Audit Committee also reviewed and categorized the list of twenty-seven concerns that the Board had originally presented to the law firm that conducted the contract investigation.

Adjourn

Mr. Dey moved; Mrs. McKenna seconded to adjourn. Without objection, the meeting was adjourned at a 6:40 p.m.

Respectfully submitted:
Don Nielsen, Chair
Brian Dey
Julie McKenna
Tony Baumgardt, Ex-Officio

Signed: _____

Gretchen L. Warner, Clerk

Signed: _____

Jackson Parker, Secretary



ool District

2220 Northwestern Avenue, Racine, Wisconsin 53404

BOARD OF EDUCATION GOVERNANCE COMMITTEE

June 25, 2007

5:30 p.m.

Board Room

MINUTES

A meeting of the Board of Education Policy Governance Committee was called to order at 5:30 p.m. on Monday, June 25, 2006. The following Committee members were present: Russell Carlsen and William Van Atta. Absent: Randall Bangs. Also present: Julie McKenna and Darlene Gallup, Recording Secretary.

Approve Agenda

Mr. Van Atta moved; Dr. Carlsen seconded to approve the agenda. There was no objection.

Approve Minutes of June 4th, 2007 Committee Meeting

Mr. Van Atta moved; Dr. Carlsen seconded to approve the minutes of the June 4, 2007 Policy Governance Committee meeting. There was no objection.

Review List of Referred Items

The following list of items referred to this committee was reviewed and assigned a high, medium or low priority.

- a. Parental involvement (Bangs; 10.23.06) – High priority
- b. GP-7 Language (Kutz; 10.23.06) - High priority
- c. EL-11 CEO, interpretation and objective evidence (Dey; 11.20.06) – Medium priority
- d. Restriction of public speaking time (Clobes; 3.19.07) – Low priority
- e. Timing board member debate and number of responses (Warner 6.4.07) – High priority
- f. Policy on social promotion (McKenna; 4.2.07) – Low priority
- g. Overnight field trips (Bangs; 4.23.07) – Low priority
- h. GP-2E(j), Agenda change (Kutz; 4.23.07) – Low priority
- i. GP-2E(l), Access to Board Attorney (Carlsen; 4.23.07) – Medium priority
- j. GP-9d, Board member code of conduct (Carlsen; 4.23.07) – High priority
- k. Employee protection regarding internal operations (Bangs; 5.21.07) – Low or drop from list
- l. Polices reviewed by alternative consulting firm (Bangs; 6.4.07) – Medium priority

Next Meeting Date

The next meeting of the Policy Governance Committee was tentatively set for Thursday, June 28, 2007, at 12 p.m.

Adjourn

Mr. Van Atta moved; Dr. Carlsen seconded to adjourn. There was no objection and the meeting was adjourned at 5:52 p.m.

Committee Members:

Randy Bangs

Russell Carlsen, Chair

William Van Atta

Tony Baumgardt, Ex-Officio



Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

BOARD OF EDUCATION GOVERNANCE COMMITTEE

Thursday, June 28, 2007

12 Noon

Board Room

MINUTES

Roll Call

The Board of Education Policy Governance Committee was called to order by Dr. Carlsen, Chair, at 12:24 p.m. The following members were present: Russell O. Carlsen and William S. Van Atta. Also present: National Lewis University Master of Education Program students: Robert Borufka, Horlick High School; Lisa Webb, Kenosha Unified School District; Ken Gill, Horlick High School; Joe Wendt, Horlick High School and Darlene Gallup, Recording Secretary.

Mr. Van Atta moved; Dr. Carlsen seconded to approve the agenda. There were no objections.

Review List of Referred Items

Dr. Carlsen said item "c" would not be discussed at this meeting.

a. Parental involvement (Bangs; 10.23.06)

Dr. Carlsen shared copies of the prior Policy Governance Committee's parental involvement policy draft. Consensus was that Dr. Hicks should be consulted for his opinion of the draft and consideration of whether it is reasonable and measurable.

Mr. Van Atta moved; Dr. Carlsen seconded to submit the Parental Involvement policy draft to Dr. Hicks for language and content consideration before it is submitted to the Board.

b. GP-7(a) Governance Committee Purpose/Charge Language (Kutz; 10.23.06)

(i-iv) Membership language will be changed to reflect the new Policy Governance Committee members: Dr. Carlsen, Chair; Bill Van Atta and Randall Bangs.

Consensus was that debriefings be reviewed yearly so there is attention given to potential trends in debriefings and to clarify responsibilities of the Board.

Dr. Carlsen will reword the language of GP-3 in terms of the work of the Board outlined in GP-3 and bring it back to this committee.

(v-vii) No changes were recommended.

c. EL-11 (CEO interpretation and objective evidence) (Dey; 11.20.06)

Not discussed.

d. Restriction of public speaking time (Clobes; 3.19.07)

Dr. Carlsen recommended this item be removed from the list of referrals.

Mr. Van Atta moved; Dr. Carlsen seconded to remove the "Restriction of public speaking time" item from the referral list. The vote was unanimous.

e. GP-2E Timing board member debate and number of responses (Warner 6.4.07)

Mr. Van Atta moved; Dr. Carlsen seconded to recommend to the Board that GP-2E state

Board member debate be limited to 1 5-minute period and 1 3-minute period for rebuttal.

Without objection by Mr. Van Atta, Dr. Carlsen made a friendly amendment change the motion to read, each Board member will have the opportunity to speak once for a 3-minute period and once for a 3-minute period for rebuttal.

Mr. Van Atta moved; Dr. Carlsen seconded to include language in GP-2E which states the Board president has the authority at his/her discretion to award a second round of opportunity for members to speak.

Dr. Carlsen will ask Mr. Baumgardt to construct a policy for this item.

f. Policy on social promotion (McKenna; 4.2.07)

It was the consensus of those members present that this item does not fit within the charge of this committee and should be referred back to Mrs. McKenna to be discussed with the CEO.

g. Overnight field trips (Bangs; 4.23.07)

Mr. Van Atta moved; Dr. Carlsen seconded to forward this item the CEO for his opinion on the existing Croft policy, 6152(a)(g), and for this committee to reword the language to include language requiring both male and female chaperones for multi-gender attended overnight field trips.

h. GP-2E(j) Agenda change (Kutz; 4.23.07)

Dr. Carlsen said this item refers to last minute changes to the agenda.

Mr. Van Atta moved; Dr. Carlsen seconded to recommend the Board accept as presented the GP-2E wording provided by Mrs. Kutz.

i. GP-2E(L) Access to Board Attorney (Carlsen; 4.23.07)

Mr. Van Atta moved; Mr. Carlsen seconded for Mr. Van Atta to develop a language revision of GP-2E(L) "Access to Board Attorney" and to bring it back to this committee for consideration.

j. GP-9d Board Members' Code of Conduct (Carlsen; 4.23.07)

Mr. Van Atta moved; Dr. Carlsen seconded to recommend the Board approve GP-9(d) as presented.

Dr. Carlsen made a friendly amendment with no objections to delete the words, "Any such judgments of superintendent performance will be made only by the full Board, meeting in executive session;"

k. Employee protection regarding internal operations (Bangs; 5.21.07)

Mr. Van Atta moved; Dr. Carlsen seconded and no objection, the referral regarding employee protection regarding internal operation, was recommended to not move forward because there already exists state and federal laws protecting employees.

l. Policies reviewed by alternative consulting firm (Bangs; 6.4.07)

Mr. Van Atta moved; Dr. Carlsen seconded, with no objection, to refer this item back to the full Board for discussion regarding the use of alternative consulting firms to review the District's policies.

Old Business

- Referral on June 25, 2007, by Mrs. McKenna regarding Croft Policies (9356, 9358, and 9370). It is the Policy Governance Committee's understanding that administration is currently reviewing Croft Policies for inclusion in policy.
- Mr. Van Atta moved; Dr. Carlsen moved that, after reviewing Mrs. McKenna's referral, it was determined the Policy Governance policies already cover Croft policies 9356, 9358 and 9370.

- GP-10, Conflict of Interest

This item was tabled for discussion at a later Policy Governance Committee meeting.

New Business

Dr. Carlsen will present a draft for consideration at the next Policy Governance Committee meeting a policy for clarifying the process for referrals made at Board meetings.

Next Meeting Date

Consensus of those present was for the next Policy Governance Committee meeting to be set for Wednesday, July 11, 2007, at 4 p.m.

Adjourn

Mr. Van Atta moved; Dr. Carlsen seconded, and with no objection, the meeting was adjourned at 2:53 p.m.

Respectfully submitted:
Russ Carlsen, Chair
Randy Bangs
Bill Van Atta
Tony Baumgardt, Ex-Officio



Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404-2597

BOARD OF EDUCATION GOVERNANCE COMMITTEE

Thursday, November 1, 2007

9 a.m.

Student Services Conference Room

MINUTES

Roll Call

The Board of Education Policy Governance Committee was called to order by Dr. Carlsen, Chair, at 9:04 a.m. The following members were present: Russell O. Carlsen and William S. Van Atta. Also present: Marguerite Vanden Wyngaard, Chief Academic Officer and Darlene Gallup, Recording Secretary. Absent – Randall P. Bangs.

Approval of June 25 and 28, 2007, Committee Meeting Minutes

Mr. Van Atta moved, Dr. Carlsen seconded, and without objection, the minutes of the June 25 and 28, 2007, Policy Governance Committee were approved.

Review List of Referred Items

- a. Parental Involvement (Bangs; 10.23.06)
The committee's consensus was to consider this as a low priority and hold for consideration at a later date.
- b. GP-7 Governance Committee Purpose/Charge Language (Kutz; 10.23.06)
Consensus of those present was to table this item to the next Governance Committee meeting.
- c. EL-11 (CEO Interpretation and Objective Evidence) (Dey; 11.20.06)
The Committee recommended holding this item's consideration until after the December 12, 2007, Policy Governance staff training by the Aspen Group.
- d. Timing Board Member Debate and Number of Responses Language for GP-2E (Warner 6.4.07)
Consensus of those present was to table this item and list as a low priority.
- e. GP-2E(j) Agenda Change (Kutz; 4.23.07)
Discussion centered on timelines for changing Board agenda's.
Mr. Van Atta moved; Dr. Carlsen seconded, and without objection, Policy GP-2E(j) language will be maintained as is.
- f. GP-2E(l) Access to Board Attorney (Carlsen; 4.23.07)
Mr. Van Atta moved; Dr. Carlsen seconded to table this item until after the Board has made a decision regarding District legal counsel.
- g. GP-9-3.d Board Member Code of Conduct (Carlsen; 4.23.07)

Mr. Van Atta moved; Dr. Carlsen seconded to drop GP-9 3(d) from consideration by this committee in lieu of future consideration for this issue as new business for inclusion of policy on governance culture. All in favor.

h. Naming of Facilities/Programs

Mr. Van Atta moved; Dr. Carlsen seconded, with no objections, to utilize Croft Policy 7551a for the naming or renaming of District facilities with the Board making the final decision.

Mr. Van Atta moved; Dr. Carlsen seconded that the renaming of the R.E.E.C. (Racine Early Childhood Center) to the Laing Educational Activity Place (LEAP Center) be referred back to administration to consider the language in Croft Policy 7551g.

i. Referral Procedure (GP-2E(I))

Mr. Van Atta moved; Dr. Carlsen seconded, without objection, to recommend the Board approve language in GP-2E(I) for a Board referral process as follows:

- 1.) ~~Three Board members must agree to a referral before it can be considered for adoption.~~ **A Board member or members who wish to submit a Board referral shall fill out the Board Referral Request Form, Version 1-07, and present it to the Board. Board members will vote on approval of the referral. If approved, the Board will then set the referral prioritization.**
- 2.) The Board must then ascertain from the CEO the time and resources necessary to fulfill the referral. If the CEO is not able to approximate the time and resources necessary to fulfill the referral before the Board meeting, then the CEO must provide an update to the Board at the next meeting.
- 3.) Given the time and resources required, the Board will decide via a majority vote if the referral should be approved.
- 4.) If approved, the Board will decide via an informal vote what priority to give the referral based on the administrative projects currently in cue.

j. Policy Dealing With Contractors (EL-7)

Mr. Van Atta moved; Dr. Carlsen seconded to amend EL-7 by adding two additional points:

- 12. Will not sign or allow a subordinate to sign any contract for which the language of said contract has not been reviewed and approved by legal counsel.**
- 13. Will not execute or allow a subordinate to execute a contract, including financial incentives encumbering Racine Unified School District for \$100,000 or more, without Board approval of said contract.**

(The Committee recessed at 10:58 a.m. and reconvened 11:03 a.m.)

k. Strengthen Financial Policies (GP-6)

Mr. Van Atta moved; Dr. Carlsen seconded, with no objections, to add language in GP-7 to include a Financial Oversight Committee. All in favor.

7. Financial Oversight Committee

a. Purpose/Charge:

- To support the work of the Board as that work is defined in GP-6.

b. Financial Oversight Responsibilities:

- The specific charge includes the following responsibilities:

- i. Meet monthly, just prior to the Board's business meeting, with the chief financial officer and chief executive officer to review the high level monthly financial report.

- ii. Present the monthly financial report to the Board at the business meeting for discussion and approval.
- c. **Membership:**
 - Treasurer – Committee Chair
 - Board Member
 - Board Member
- d. **Reporting Schedule**
 - Report monthly to the Board or as required by the Chair.
- e. **Authority Over Resources:**
 - Staff and secretarial support, assigned by the Superintendent/CEO.

Mr. Van Atta moved; Dr. Carlsen seconded, with no objections, to add language in EL-6 to include a reference to competitive bidding procedures for professional services as follows:

- 9. **a.** Fail to use a competitive bidding procedure for the purchase of all supplies, materials and equipment, and any contracted services except professional services, in the amount of \$25,000 or more.
- b.** Fail to use a competitive bidding procedure for professional services in the amount of \$50,000 or more except for replacement positions within Teaching and Learning.

Mr. Van Atta moved; Dr. Carlsen seconded, with no objections, to add language in EL-6 regarding monthly reconciliation of the general ledger and cash balances as follows:

- 15.** Fail to have a full monthly reconciliation, within 30 days of month end, of the general ledger and case balances.
- ~~15.~~ **16.** Fail to publish a financial condition statement annually.

- 1. Adjustments to Board Calendar
 - Committee members present discussed with Dr. Vanden Wyngaard the Policy Governance calendar related issues including methods of assisting the Board in focusing on student achievement.

Old Business
None discussed.

New Business
None discussed.

Next Meeting Date
Friday, November 9, 2007; 7:30 a.m. to 9:30 a.m.

Tentative Items for Next Agenda:

- Review of recommendations to the Board for policy changes
- Comparison between GC (governance culture) policies and RUSD policies and consideration for work session, referral, visit with the Aspen Group or other
- Calendar
- Approval of November 1, 2007, meeting minutes
- New and Old Business

Adjourn

Mr. Van Atta moved; Dr. Carlsen seconded, and with no objection, the meeting was adjourned at

12:13 p.m.

Respectfully submitted:
Russ Carlsen, Chair
Randy Bangs
Bill Van Atta
Tony Baumgardt, Ex-Officio

**RUSD Board of Education
Community Listening & Linking Session
PTA Council
September 26, 2007**

MEETING PARTICIPANT RESPONSE NOTES

Present: Board members: William Van Atta, Susan Kutz, Don Nielsen
Recording Secretary – Darlene Gallup

What are the strengths of RUSD?

Diversity
Alternative schools
Magnet schools
IB Program at Case
Opportunities for different paths of education
Lighted Schoolhouse
Dedicated teachers and staff
Good after-school activities
Parent involvement
Music and Art

What do you think is the single most important issue that RUSD must address?

- Financial accountability
- Image
- Closing the gap
- Perception at administrative level
- Make unified more than just a word – Make it unified
- Getting focus back on classroom not Central Office
- Getting parents and kids to know it will be getting better, light at end of tunnel - Not same ol, same ol
- Make magnet school opportunities available for all not just specialty schools
- Have one school identified as gifted is frustrating
- Continuous progress needs to be across the board and through all schools and all levels
- More opportunity for kids to excel through the levels and grades – have curriculum that allows students to excel individually through all levels
- Lower students get flagged and get pushed behind
- No mandates for kids who need help unless they are special education students
- Parents need to be able to have their kids tested for special education if they feel they need evaluation – kids losing ground because it takes too long or not done at all
- Struggling students in special education – need educational assistants brought back

Would you support building new elementary schools to allow for grade re-configuration at the high schools? Why or why not?

- No – we need new high school before elementary school
- Yes – takes a lot more money to buy a high school and with new elementary schools reconfiguration can then take place, there is no elementary school in the inner city except for Julian Thomas; replace schools with new ones
- 6th graders belong in elementary schools
- Before you build additional schools, look at how will the current schools continue to exist when they are in such bad shape

- If 9th grade goes back to junior high, will advanced programs be available in the middle school level?
- What about the problems involved in changing middle schools into elementary schools, e.g., lowering sinks
- Would reconfiguration take into consideration 4K?
- A lot of elementary schools have huge playgrounds – couldn't we utilize some of that space for 4K/early childhood center space?
- We need to also look at the overcrowding at the high school level, not just elementary

Would you support building new elementary schools vs. updating existing facilities? Why or why not?

- Have to do cost analysis
- Some are historical sites and you can't tear them down
- Would it be more difficult to make some of them current, handicapped accessible
- Wouldn't want to bus my daughter just for a new school
- Case, even though it's the newest, has problems. Rooms not meant to be classrooms being used for special education classrooms and are crowded
- Upgrade problems might be a problem in discussion about selling a new building – need confidence that this is the right move if kids not getting the best education – need to address the needs of all kids
- Neighborhood schools may not be up to par with other schools if they don't get appropriate upgrades
- Public may get upset about building new schools and then closing them like Caddy Vista
- Needs to be a combination of both – updating and building
- Add on to buildings, upgrade them, clean them and fix the dirty problems
- Giese custodians are the best, our building is clean
- People act better when the school is clean

Would you support building new facilities outside of the City of Racine, within the City, or both? Why or why not?

- Go with where there is the density of population
- If you build west of 31 you have to bus west of 31 – it's a problem
- Have to be cautious about chasing that growth to the west. Don't want inner city to sink. Land use needs to be watched also – grabbing up open land has an effect on environment – need to keep things vital in the city
- If 10 years from now Caledonia builds its own system, what happens to our facilities in their boundaries?

Gaining community support for an upcoming referendum will be contingent on _____?_____.

- Grassroots – go down to the bottom and work your way up, going to the doors can change people around. Tell them what happens in Unified affects them all
- Has to go as general election, not a special election – perception is that fewer voters will turn out and that's how it will pass. Get the new superintendent in and let public see progress first
- Look at cuts in schools and new positions at Central Office
- Put out and advertise the change in numbers of students including special education, teachers, etc
- Regular education teachers are moving into special education
- Too many more positions in Central Office
- Looking at the brochure – why is it in color? Costs more money that way.
- Don't farm out Print Shop stuff – it's much more expensive that way. Cheaper to do in-house and they don't have many people there
- Need more highlights on what's happening in the schools. Make it more public.
- We see the same stuff on the District's TV channel and always at the same time
- Not the Board's fault that there's not enough money – it's the public's
- People don't realize the tax base stuff – they need to know about how it has gone down or up and why

Open comments section:

- People upset about previous superintendent still getting a huge salary.
- Need positives to happen, do the work, communicate it to the public, build trust, don't let stuff go by the wayside

- Needs to be a public picture of what goes on in special education – kids years ago would have been institutionalized where now we have to pay huge costs to education them
- Get the positive information out to the public
- If you haven't been out in the schools seeing what is being spent on special education, you don't understand where the money is going – it's not teacher salaries.
- Public needs to see how packed the halls are
- Video tape inside the schools to show the public

Did you find these questions good?

- This is a good start
- In section about buildings – preface it with an explanation of why you are asking these questions
- Define for people better what the reconfiguration would be
- I want to be able to support a specific reconfiguration, state what it is, then don't change it later
- What about the Paullin study – where did that go?
- People don't walk through the buildings and ask why there needs to be money
- Homeowners know the difference between needing an upgrade and what that will do for overall investment – break it down for the public
- Video tape the school problems in the classrooms – that's what they need to see
- List for the public what things you brought back after cutting them previously

**Board of Education
COMMUNITY LISTENING AND LINKING SESSION**

**CITY OF RACINE MAYOR AND ALDERMEN
November 6, 2007**

SESSION PARTICIPANT RESPONSE NOTES

Present: Gary Becker	Sandy Weidner	James Spangenberg	David Maack
Robert Anderson	Raymond DeHahn	Benjamin Hughes	Aron Wisneski
Jeff Coe	Pete Karas	Robert Mozol	Jim Kaplan
Michael Shields	Gregory Holding	Thomas Friedel	Benjamin Hughes

School Board: William Van Atta, Julie McKenna, Susan Kutz
Recording Secretary – Darlene Gallup

Mr. Van Atta introduced School Board members Susan Kutz and Julie McKenna. He gave a brief explanation of the reason for the Listening and Linking sessions. He explained the focus is to gain feedback on those issues and choices being faced by the District in its efforts toward improving academic achievement.

Mrs. Kutz gave a brief update on the search for a new Racine Unified School District superintendent. She informed the Council about information available on the District’s website regarding that search.

What are the strengths of RUSD?

- Magnet programs like Walden
- Community – the more we engage the better we will be as a city and a school district
- Automotive program at Park High School (why can’t we do that for machinists, welders, etc. jointly with GTC?)
- Wide range of diversity and opportunity.
- The fact that we are looking for a new leader. Take advantage of the time and move on it.
- Truancy program is a strength. Truancy was worse. Can’t teach someone who isn’t in school.

What do you think is the single most important issue that RUSD must address?

- Accountability. If people are to contribute taxes, you must have accountability. Leaders must follow through. There must be checks and balances
- High minority dropout rate. This is a big societal issue.
- Building maintenance
- Instill hope in the young people, especially those who are not graduating. They don’t see the connection between graduating and success. Bring people in to talk to the students (colleges, local successful people)

Would you support building new elementary schools to allow for grade re-configuration at the high schools? Why or why not?

- We need to start looking at building new buildings. Its too difficult to keep some of them up. Go back to Grade 10-12 high school.
- Look at the programs in these schools. Sometimes the older kids help the younger ones.
- Too hard to manage so many kids in the large schools. Build more schools at the elementary level. But first solve the redistricting problem. You will get little support unless you show you are utilizing your buildings.

-Only if they were building in high-density student areas within the city – using vacant lots. Bring in high tech schools kids can walk to in their own neighborhood.

-You have to have a plan and a vision for the community. Sense in the community is that the School Board is not willing to make the tough decisions like redistricting. Get your house in order first. You won't make everyone happy. New buildings would have to be part of a vision.

-People don't talk about the 18 people in Wales at a cost of \$74,000 apiece. That could be used for facilities instead of the state. We need to put an end to that kind of thing. I would support a new school in the city.

Would you support building new elementary schools vs. updating existing facilities? Why or why not?

-Whatever makes sense. What buildings are savable, don't want to see city schools closed and no neighborhood schools

-I has to make financial and community sense. We must take into consideration the neighborhood and the tradition of the school

-26 years ago there was a plan. Now you won't get total community support and the Board needs to know that. You need to make your best decision or you will never get there and you'll fail. Focus on your needs, utilize what you have, and replace what needs to be replaced.

-Yes we can do more at some schools to renovate them, but for some it wouldn't be worth it.

Would you support building new facilities outside of the City of Racine, within the City, or both? Why or why not?

-You need to look at population centers and create an overlay to ensure there are neighborhood schools out there.

-Not everyone will be perfectly happy and that's ok. Not moving ahead would be your greatest mistake. It would have to be part of the plan along with the rest. Bottom line, bring in a fair plan and we will look at it to see if people are treated fairly. It has to work for the community. No one here would say no.

Gaining community support for an upcoming referendum will be contingent on _____?_____.

-Do things in the schools that bring in the community to see what is happening there both during school hours and out of hours.

-Have open house for the general public and community

-Start gaining credibility. Get trust back out there from the community. Come up with something people can believe

-There is no one answer, but one group that seems to be intact are the young people. Keep them engaged. Listen to the kids. Do exit interviews for high school students. Could do those in 5th and 8th grade as well. We don't listen to them enough. Have more opportunities for recent graduates to come back into the schools and work with the kids.

-School District doesn't do good enough job of getting the positive stuff out. Ask why kids are graduating and apply it to those that are not. Message isn't getting out there. Schools can be used after school hours for many other events, activities.

-A good end product – not just graduating, but knowing how to read. Find a way to make students know who is in control throughout the school day.

-Identify the problems and find the answers – educate people on what the problems are – maintenance. Keep your goal in mind and don't let others change your mind.

-Keep the process open as much as possible. Keep asking the community. Find your critics first and talk to them. Can't solve this by yourself, you must have the community on board.

Open comments section:

-Thanks for coming. This was a first. Disruptions in the classroom are an issue. Kids who are disruptive often have a feeling of no hope. We need to let them know they can succeed. Use a mentoring program for kids so they know they can be something. We also need parenting programs. Parents need to learn how their kids should behave in school and what the school district expects from their kids.

-We need to listen to our young kids. Create a junior school board so we can hear them.

-Make your decision and move on.

-I want to thank the Board for their decision on the McKinley dress code.

Did you find these questions good?

Question not asked.

Receive and File

Racine Unified School District

Board of Education

November 2007

Support Services

Agenda Item: Tabulation of Reported Incidents by Students to Staff

Presenting: Marie Pascoe Craig,
Director of Support Services

Description: During the time period October 1 through October 31, 2007 there were 23 total reported incidents. There were 8 incidents reported at the elementary level, 14 at the middle school level, and 1 at the senior high level.

During the time period October 1, through October 31, 2006, there were 14 total reported incidents. There were 7 incidents reported at the elementary level, 5 at the middle school level, and 2 at the senior high level.

Of the total number of incidents this month 83% involved special education students. These 19 special education students represent .0050% of the total special education population. Regular education students were involved in 17% of the incidents reported. These 4 regular education students represent .0002% of the total regular education population.

The total number of incidents to date for the 2007-2008 school year is 54 (2006-2007 school year is 37).

Recommendation: Approval of the incidents report as presented.

Action Taken:

Tabulation of Reported Incidents by Student to Staff
2007-2008 School Year
October 2007

School	Date of Incident	Name of Victim	Tchr	Sub Tchr	Aide	Admin	Secy	Other	Grade	Spl. Ed.	Date of Birth
O. Brown Elementary	10/12/07	DC			1				4	EBD	7/4/98
O. Brown Elementary	10/23/07	ER			1				4	EBD	1/21/98
Goodland Elementary	10/02/07	BC	1						4	EBD/OHI	6/15/98
Johnson Elementary	10/08/07	LN			1				4	EBD	3/14/98
North Park Elementary	10/09/07	KL	1						3	EBD	8/21/99
Red Apple Elementary	10/17/07	JM			1				1	A	10/31/00
Red Apple Elementary	10/16/07	MH	1						1	A	10/31/00
Schulte Elementary	10/03/07	KF			1				4	EBD	8/5/98
Jerstad Middle	10/05/07	CO	1						6	EBD	2/6/96
Jerstad Middle	10/16/07	CS			1				8	CBD/A	7/4/94
Jerstad Middle	10/29/07	SF	1						7	EBD	2/21/95
Jerstad Middle	10/24/07	KC	1						8	-	2/3/94
Jerstad Middle	10/24/07	KC	1						8	-	1/24/93
Jerstad Middle	10/30/07	CO	1						6	EBD/SLD	6/2/96
Jerstad Middle	10/31/07	CO	1						6	EBD	6/22/95
Jerstad Middle	10/24/07	MC	1						8	-	2/14/94
McKinley Middle	10/09/07	MC			1				6	-	6/19/96
McKinley Middle	06/12/07	CM	1						8	EBD/OHI	6/18/93
McKinley Middle	10/04/07	JR	1						8	SLD	3/10/93
McKinley Middle	10/18/07	CF	1						8	EBD	6/28/94
Mitchell Middle	10/09/07	CU	1						8	SLD	9/26/93
Starbuck Middle	10/05/07	KV	1						7	EBD	2/16/95
Park High	10/08/07	DL	1						9	OHI	12/27/92
Totals			16	0	7	0	0	0			

**Tabulation of Reported Incidents by Students to Staff
2007-2008 School Year
October, 2007**

	Victim							Race		Grade Level of Offending Student															
	Total	Teacher	Sub Teacher	Educ. Assistant	Adminstrator	Secy	Other	White	Black	Hispanic	4K	K	1	2	3	4	5	6	7	8	9				
											Reg.	Ex. Ed.	Reg.	Ex. Ed.	Reg.	Ex. Ed.	Reg.	Ex. Ed.	Reg.	Ex. Ed.	Reg.	Ex. Ed.	Reg.	Ex. Ed.	Reg.
10/01/07 to 10/31/07	8	3		5				3	5																
Elementary	14	12		2				2	10	2															
Middle																									
High	1	1						1														1			
Total	23	16	0	7	0	0	0	6	15	2	0	0	2	0	0	1	0	1	3	0	2	3	5	0	1
Previous Total	31	13	0	11	3	1	3	12	14	5	0	1	0	7	0	3	0	3	1	3	0	1	0	1	
Total to Date	54	29	0	18	3	1	3	18	29	7	0	1	0	9	0	4	0	6	1	5	3	6	0	2	

**BOARD OF EDUCATION
November 19, 2007
BUDGET and FINANCE**

AGENDA ITEM: Budget Calendar

PREPARED BY: Roger J Dickson

DESCRIPTION: The budget calendar establishes guidelines for developing and approving the annual budget. The following calendar is for the budget for the 2008-09 and 2009-10 school years. The calendar provides for earlier discussion / action for a referendum in the 2009-10 school year than has occurred in the last few years.

RECOMMENDATION: Review and discuss as needed.

FY09	FY10	Task
Nov	Oct	Enrollment projection
Dec	Dec	Collect budget preparation data
Jan	Jan	Multi-year budget forecast
Feb	Jan	Overall budget parameters approved by Board
Feb	Feb	Board decision on referendum, if any
Jun	Apr	Referendum, if needed
May	May	Public hearing on budget
Jun	May	Preliminary budget approved by Board
Jul	Jul	Cash flow borrowing
Oct	Oct	Budget approved by Board
Nov	Nov	Levy certification

BOARD OF EDUCATION
November 19, 2007
BUDGET and FINANCE

AGENDA ITEM: Enrollment Projection

PREPARED BY: Roger J Dickson

DESCRIPTION: Enrollment is the primary driver of the annual budget. Enrollment affects the revenue limit, staffing needs, physical space needs and quantities of instructional materials required. Enrollment projection information is provided for Board review and discussion prior to budget development.

RECOMMENDATION: Review and discussion. Changes to the enrollment projection, if any, should be made at this time.

District Enrollment

Enrollment is the basis for revenue and resource allocations. All resource allocations, human, fiscal, physical space, materials and supplies, are dependent on the number of students the district has responsibility for educating; including students who are in physical attendance at one of the district's schools or students attending a school in other than a district school at the expense of the district. Enrollment projections are used for both short and long-term planning. This first step in developing the annual operating budget is to project enrollments for the subsequent school year.

The district uses a cohort survival methodology. The method calculates four separate survival ratios using actual enrollment data from the current year and most current past four years. Projections are compared to prior year data to derive an error factor. The projection that generates the lowest error is used as the basis for the subsequent year's projection.

Enrollment data is collected and summarized by the Information Services department. The district uses data from the 3rd Friday in September. Initial 3rd Friday data for the year assumes a certain number of students who are not in attendance on the 3rd Friday, but who have attended at least one day prior to the 3rd Friday, will attend at least one more day before the end of the year. All data will be reviewed in December and adjustments are made to the initial 3rd Friday in September data as necessary to reflect actual attendance trends. An amended enrollment report is filed in December to establish the "official" count for the year. This official enrollment count is subject to an independent audit.

The following table shows summarized enrollment data for the current and past four years with a projection for the next five years. The total number of students in physical attendance at district's schools is projected to decrease by 124. This decrease will be offset somewhat by an increase in the number of resident students who will attend school in another school district, resulting in an overall decrease of 76.

Enrollment is projected to continue to decrease in 2009-10, then start to increase thereafter.

	PRE - K	4K	5K	1 - 12	Total Enrolled	Enrolled Change	Non-Attending	Total Count	Total Change
Historical Data									
2003-04	113	306	1,587	19,127	21,133		232	21,365	
2004-05	301	172	1,518	19,183	21,174	41	236	21,410	45
2005-06	310	222	1,603	18,934	21,069	(105)	300	21,369	(41)
2006-07	298	864	1,557	18,913	21,632	563	343	21,975	606
2007-08	283	929	1,575	18,759	21,546	(86)	475	22,021	46
Projection									
2008-09	300	946	1,688	18,488	21,422	(124)	523	21,945	(76)
2009-10	306	964	1,719	18,391	21,381	(41)	569	21,949	5
2010-11	312	982	1,752	18,432	21,478	97	622	22,100	151
2011-12	314	1,001	1,785	18,530	21,630	152	671	22,301	200
2012-13	313	1,020	1,818	18,723	21,874	245	725	22,599	298

Total enrolled includes pupils enrolled for attendance in one of the district's schools or sponsored programs (e. g. off-site 4 year old kindergarten) regardless of residence status. Projections for future years is based on a cohort survival method with greatest weight given to initial grade data (4 year old kindergarten).

Non-attending represents resident pupils who attend school in another school district, mostly under the state's open enrollment law.

School district revenues in the State of Wisconsin are subject to a revenue limit. The revenue limit restricts the total amount of revenue raised from property taxes and general state aid to a specified per pupil amount. For purposes of determining revenues, enrollment is adjusted for residency status and full-time equivalency. The following table converts enrollment to membership and is used to project revenues. Total membership is projected to decrease by 93 pupils. This is caused primarily by the loss of full-time students at the upper grades.

	Summer	PRE - K	4K	Full Day 5K	1 - 12	Total
2007-08						
Total enrolled		283	929	1,575	18,759	21,546
Pupil count adjustments						0
Additions						0
Open enrollment out			3	23	449	475
Tuition waivers					13	13
Other		54	16		173	243
Sub-total 3rd Friday count		337	948	1,598	19,394	22,277
Youth Challenge Academy					1	
Summer school	456					456
Sub-total	456	337	948	1,598	19,395	22,733
Subtractions						
Open enrollment in			2	2	10	14
Tuition waivers						0
Part-time students					27	27
Incarcerated pupils						0
Other		1	26	3	213	243
Total pupil count for aid	456	336	920	1,593	19,145	22,449
Membership factor	40%	50%	60%	100%	100%	
Membership	182	168	552	1,593	19,145	21,640
2008-09						
Total enrolled		300	946	1,688	18,488	21,422
Pupil count adjustments						0
Additions						0
Open enrollment out			3	23	497	523
Tuition waivers					13	13
Other		54	16	0	173	243
Sub-total 3rd Friday count		354	965	1,711	19,171	22,201
Youth Challenge Academy						
Summer school	456					456
Sub-total	456	354	965	1,711	19,171	22,657
Subtractions						
Open enrollment in		0	2	2	10	14
Tuition waivers		0	0	0	0	0
Part-time students		0	0	0	27	27
Incarcerated pupils		0	0	0	0	0
Other		1	26	3	213	243
Total pupil count for aid	456	353	937	1,706	18,921	22,373
Membership factor	40%	50%	60%	100%	100%	
Membership	182	176	562	1,706	18,921	21,548
Increase (decrease) in membership						(93)

CEO Consent Agenda

Name	From Assignment	From %	From Lvl/Step	From Salary	To Assignment	To %	To Lvl/Step	To Salary	Benefits	Effective
NEW (Existing Authorized Position(s))										
EDUCATIONAL ASSISTANT(S)										
Catherine Froze					Johnson Elem/PS Instructional Math	40%	3-1	\$7,119	\$3,844	11/12/07
Janelle Winch					Johnson Elem/LPN	100%	LPN-2	\$26,870	\$14,510	10/29/07
Katherine Matras					REC/AY Kindergarten	52%	4-1	\$12,849	\$6,938	10/29/07
Virginia Harrington					REC/AY Kindergarten	24%	2-1	\$4,152	\$2,242	10/29/07
SECRETARY/CLERKS										
Sandra Smith					Roosevelt Elem/Office Clerk	75%	3-1	\$13,838	\$7,473	11/6/07
Angeline Matras					ASC/Accounts Payable Clerk	100%	5-2	\$22,714	\$12,266	10/1/07
BUILDING SERVICE EMPLOYEES										
Pamela Stalka					Case HS/Attendance Clerk	100%	5-7	\$21,156	\$11,424	10/29/07
Nicholas Sadtun					Gifford Elem/Custodian	100%	3-1	\$32,802	\$17,713	11/7/07
Dennis Taylor					Roosevelt Elem/2nd Shift Engineer	100%	4-1	\$33,966	\$19,207	11/13/07
Kirsten Murrell					Biggs & Operations/Stub Pool Custodian	100%	3-1	\$32,802	\$17,713	11/7/07
Anna Hollow					Julian Thomas Elem/Custodian	47%	2-1	\$10,871	\$5,870	10/31/2007
RESIGNATION(S)										
EDUCATIONAL ASSISTANT(S)										
Angela Crane	Behavior Monitor	50%	2-1	\$7,959					(\$4,298)	11/20/07
Pamela Stalka	Roosevelt Elem/Luncheon Asst	47%	2-1	\$11,288					(\$6,096)	10/26/07
BUILDING SERVICE EMPLOYEES										
Stephen Jackson	Johnson Elem/Custodian	100%	3-4	\$35,663					\$19,258	10/30/07
REQUEST(S) FOR LEAVE OF ABSENCE										
EDUCATIONAL ASSISTANT(S)										
Carrille Nick	North Park Elem/Phono Speech Matron	100%	99-3	\$22,032					(\$11,897)	9/14/07
RETURN FROM LEAVE(S) OF ABSENCE										
EDUCATIONAL ASSISTANT(S)										
Elizabeth Doll					Horlick HS/Sped FT	100%	3-1	\$19,326	\$10,436	11/6/07
CHANGES OF ASSIGNMENT (Existing Authorized Position(s))										
EDUCATIONAL ASSISTANT(S)										
Janelle Conzer	REC/AY Kindergarten	100%	BS-1	\$14,123	PAK HS/Foreign Language Lab	100%	4-1	\$20,148	\$3,254	11/2/07
Antonia Crane	Gifford Elem/Paraprofessional	100%	2-1	\$17,406	O. Brown Elem/SPEED CAST Matron	100%	99-3	\$23,492	\$3,286	11/5/07
Janelle Moser	Red Apple Elem/SP/ED CDB	100%	2-1	\$17,406	Dr. Jones Elem/SPEED Matron	100%	99-1	\$21,718	\$2,328	10/29/07
Adrienne Farmer	Wadswitz Elem/PS Reading	47%	2-1	\$6,175	McKinley MS/Hall Monitor	100%	2-1	\$17,399	\$4,981	10/29/07
Terry Hilsch	Roosevelt Elem/River Deep	54%	3-4	\$10,539	Roosevelt Elem/River Deep/Luncheon	73%	3-4	\$14,449	\$2,111	10/29/07
SECRETARIES/CLERKS										
Sherry Schinkowich	Staubuck MS/Office Clerk	100%	5-1	\$17,394	ASC/Community Relations Clerk	50%	5-1	\$9,116	(\$4,465)	11/6/07
BUILDING SERVICE EMPLOYEES										
Mizzell Parrot	Faith Elem/Head Engineer	100%	5-4	\$40,248	Goodland Elem/Head Engineer	100%	6-4	\$42,462	\$1,034	10/29/07
Anna Hollow	Julian Thomas Elem/Custodian	47%	2-1	\$10,871	Goodland/Red Apple Elem/Custodian	100%	3-1	\$32,802	\$17,713	10/3/07
Adam Ota	Jerstad MS/Custodian	100%	3-4	\$35,318	Operators/Truck Driver Food Services	100%	6-4	\$42,162	\$3,696	10/15/07
Jose Perez	Horlick HS/2nd Shift Engineer	100%	4-4	\$39,522	Horlick HS/2nd Shift Engineer	100%	6-4	\$42,786	\$2,303	10/14/07
GRAND TOTALS:										
				\$286,934				\$506,301	\$98,715	

PROFESSIONAL STAFF

Schedule of Personnel Changes (Financial Report)
 RACINE UNIFIED SCHOOL DISTRICT
 November 19, 2007

Name	From Assignment	From %	From Lvl-Step	From Salary	To Assignment	To %	To Lvl-Step	To Salary	Benefits	Effective
NEW (Existing Authorized Position(s))										
ADMINISTRATOR(S)										
Jude, Paul					ASC-Application Support Spec.	100%	1-1	\$46,000	\$24,840	10/29/2007
TEACHER(S)										
Heinert, Julie					Case - Sp. Ed. CC	100%	5-3	\$39,244	\$21,192	11/8/2007
Lehrmann, Linda					Mitchell ES-Social Worker	50%	9-4	\$23,899	\$12,905	11/5/2007
Martin, Michelle					Roosevelt/W. Point-Librarian	100%	9-5	\$49,397	\$26,674	11/12/2007
RESIGNATION(S)										
ADMINISTRATOR(S)										
Hardin, Anita	McKinley-Assst. Principal	100%	4/3	(\$67,995)					(\$36,717)	10/24/2007
Praller, Renee	ASC-Director Special Ed.	100%	4/3	(\$85,618)					(\$46,234)	10/19/2007
TEACHER(S)										
Wolf, Ruth	Case - Sp. Ed. CD/OHI	100%	4-12	(\$48,406)					(\$26,139)	10/4/2007
GRAND TOTALS:				(\$202,019)				\$158,540	(\$23,479)	

RACINE UNIFIED SCHOOL DISTRICT
Racine, Wisconsin
Disbursements and Receipts

Please approve the following disbursements for October 1 - October 31 2007:

<u>Account</u>	<u>Beginning Check Number</u>	<u>Ending Check Number</u>	<u>Amount</u>
General Fund	10093	11057	9,154,000.33
Payroll	N/A	N/A	9,940,005.52
Flexible Benefits Agency	ACH		34,349.96
 Total Disbursements			 19,128,355.81

Please approve the following receipts for October 1 -October 31, 2007

<u>Account</u>	<u>Amount</u>		
General Fund	9,963,507.59	includes interest	148,792.78
Capital Projects Agency	4,045.17	includes interest	4,045.17
Debt Service	126.25	includes interest	126.25
 Total Receipts	 9,967,679.01		

Detailed reports are available for review at the School District offices in the Business Services area. All disbursements and receipts noted above are within the limitations described in Board Policy Executive Limitation - 6 and legally delegated to the administration through the Chief Executive Officer or his/her delegate.

BOARD OF EDUCATION
November 19, 2007
BUDGET and FINANCE

AGENDA ITEM: Copy Machine Replacement

PREPARED BY: Glenn Schueffner, Supervisor Purchasing

DESCRIPTION: The district owns approximately 114 copy machines and several hundred computer printers in addition to duplicating / printing equipment. Many copiers are old and outdated analog machines. A number of the machines are no longer serviceable due to age. A 3 year replacement plan was initiated last year.

Replacement of 36 of copiers is recommended this year. The business office has negotiated with Konica to replace a number of copiers that will be less costly for service, will provide digital capabilities and have less downtime.

Replacement will be achieved through a multi-year lease agreement. The budget has \$100,000 for copy machine purchases..

The purchasing department recommends purchasing from Konica. The district currently owns Konica equipment and has had very good service. Prices quoted are at or better than copy machines prices from the state bid.

Although this item is in the budget, Board approval is necessary to authorize the multi-year lease agreement.

FISCAL NOTE: Increase in lease payments for new equipment - \$134,748. Savings in maintenance costs - \$34,358. Net cost - \$\$100,390.

RECOMMENDATION: Authorize management to enter into the lease agreement with Konica for replacement of copiers.



Racine Unified School District

2220 Northwestern Avenue, Racine, Wisconsin 53404 (262) 631-7062

DATE: November 19, 2007

ITEM: Overnight Field Trips

PRESENTING: José Martínez, Area Superintendent, Cluster 3
Bethel Cager, Area Superintendent, Cluster 2
Dona Sens, Area Superintendent, Cluster 1

DESCRIPTION: See attached database.

FISCAL NOTE: See attached database.

RECOMMENDATION: Approval of the Overnight Field Trips as listed.

ACTION TAKEN:

SCHOOL	TEACHER	STUDENT GROUP	DESTINATION	DATES	LODGING	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	HARPER	ONES	YES/NO	GENDE	No. of	STUBS	LOST	COST*	Before fund raising	TRIP?	ANNUAL OBJECTIVE/PURPOSE
Fratt	T.Tornent	5th Graders	East Troy, WI	5/21-23/08	Camp Timberline	30	10	2	2	0	0	0	0	0	0	NA				2	3		\$499.50	\$135.00	Yes	Environmental education
Roosevelt	W.Fleury	5th Graders	Mukwango, WI	5/28-30/08	Phantom Ranch	27	27	0	3	8	8	0	0	0	0	NA				1	3		\$249.75	\$110.00	Yes	Environmental/Math edu
Gilmore	S.Barbee	8th Grade History	Springfield, IL	4/24-27/08	Comfort Suites	25	25	2	3	0	0	0	0	0	0	NA				2	2		\$333.00	\$400.00	Yes	US History education
McKinley	T.Beard	7th & 8th Grader	Blue River, WI	4-6/08	Eagle Cave	60	60	4	2	8	4	0	0	0	0	NA				6	1		\$499.50	\$85.00	Yes	Environmental education
Case	E.Steege	Choir	Ocala, FL	4/11-14/08	Raft N Rest	12	45	0	1	12	12	0	0	0	0	NA				6	1		\$499.50	\$90.00	Yes	Environmental education
Park	T.Barnhart	Skills USA Team	Menomonee, WI	2/28-29/08	Best Western	20	4	2	1	0	0	0	0	0	0	NA				2	2		\$333.00	\$50.00	Yes	Competition
Park	E.Bergles	Jazz Band I & II	San Antonio, WI	4/16-20/08	Hilton	26	11	1	0	1	1	0	0	0	0	NA				1	2		\$166.50	\$600.00	No	Performance/Competition
Park	T.Barnhart	Skills USA	Madison, WI	4/8-9/08	Sheraton	20	4	2	1	0	0	0	0	0	0	NA				2	2		\$333.00	\$80.00	Yes	Competition
10/29/2007																						TOTAL	\$3,330.00			